

Merton Council

Cabinet Agenda

Membership

Councillors:

Ross Garrod (Chair)
Eleanor Stringer
Stephen Alambritis MBE
Billy Christie
Caroline Cooper-Marbiah
Brenda Fraser
Natasha Irons
Andrew Judge
Sally Kenny
Peter McCabe

Date: Monday 16 October 2023

Time: 7.15 pm

**Venue: Committee Rooms DE, Merton Civic Centre, London Road, Morden
SM4 5DX**

This is a public meeting and attendance by the public is encouraged and welcomed.
For more information about the agenda please contact
democratic.services@merton.gov.uk or telephone [020 8545 3357](tel:02085453357).

All Press contacts: communications@merton.gov.uk, 020 8545 3181

Cabinet Agenda

16 October 2023

1	Apologies for absence	
2	Declarations of pecuniary interest	
3	Minutes of the previous meeting	1 - 4
4	Integrated Sexual Health (ISH) services procurement	5 - 18
5	Revenues and Benefits System Contract	19 - 24
6	Financial Approvals - October	25 - 28
7	Exclusion of the public To RESOLVE that the public are excluded from the meeting during consideration of the following report(s) on the grounds that it is (they are) exempt from disclosure for the reasons stated in the report(s).	
8	Item 4 - Appendix	Exempt Pack
9	Item 5 - Appendix	Exempt Pack

Note on declarations of interest

Members are advised to declare any Disclosable Pecuniary Interest in any matter to be considered at the meeting. If a pecuniary interest is declared they should withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter. For further advice please speak with the Managing Director, South London Legal Partnership.

Agenda Item 3

All minutes are draft until agreed at the next meeting of the committee/panel. To find out the date of the next meeting please check the calendar of events at your local library or online at www.merton.gov.uk/committee.

CABINET

18 SEPTEMBER 2023

(7.16 pm - 7.28 pm)

PRESENT Councillors Councillor Ross Garrod (in the Chair), Councillor Eleanor Stringer, Councillor Stephen Alambritis, Councillor Caroline Cooper-Marbiah, Councillor Brenda Fraser, Councillor Natasha Irons, Councillor Andrew Judge, Councillor Sally Kenny and Councillor Peter McCabe

ALSO PRESENT Councillor Edward Foley and Councillor Stephen Mercer

Hannah Doody (Chief Executive), Dan Jones (Executive Director, Environment, Civic Pride & Climate), Jane McSherry (Executive Director of Children, Lifelong Learning and Families), John Morgan (Executive Director, Adult Social Care, Integrated Care and Public Health), Asad Mushtaq (Executive Director of Finance & Digital), Lucy Owen (Executive Director of Housing & Sustainable Development), John Scarborough (Managing Director, South London Legal Partnership) and Amy Dumitrescu (Democracy Services Manager)

1 APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies were received from Councillor Christie.

2 DECLARATIONS OF PECUNIARY INTEREST (Agenda Item 2)

There were no declarations of interest.

3 MINUTES OF THE PREVIOUS MEETINGS (Agenda Item 3)

RESOLVED: That the minutes of the meetings held on 17 July 2023 and 10 August 2023 are agreed as an accurate record.

4 REFERENCE FROM THE SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY PANEL – COMMUNITY TOILETS (Agenda Item 4)

At the invitation of the Chair, Councillor Mercer addressed the meeting and provided an overview of the recommendations within the report. Councillor Mercer spoke on the difficulties for those who need to access public toilets, the importance of maintenance of them and the benefits of a Community Toilet Scheme.

The Cabinet Member for Civic Pride responded, thanking those who had been involved for their interest in the issue. The Cabinet Member had met with Councillor Mercer and it was clear this was a national issue. The Cabinet Member thanked Councillor Mercer for his work on the report and the recommendations within it, noting that some had financial and resource implications and that the Council had

been considering how it played its role in facilitating access to toilets. The Cabinet Member noted that when major developments were being undertaken it should be ensured that toilets were as accessible as possible, noting that she had met recently in relation to the Centre Court shopping centre redevelopment and requested that changing places toilets be installed there. The Cabinet Member advised that the recommendations had been noted.

RESOLVED:

That Cabinet noted the Sustainable Communities Overview and Scrutiny Panel reference set out in paragraphs 2.7 to 2.23 of the report.

5 PARKING IT SYSTEMS – CIVIL ENFORCEMENT AND PARKING PERMIT MANAGEMENT (Agenda Item 5)

The Cabinet Member for Transport presented the report noting that the current contract for two independent systems was terminating in July 2024 having been extended to the maximum period permitted. The report detailed the aim to move to one sole provider for a single web-based system.

RESOLVED:

A. That Cabinet delegated authority to the Executive Director of Environment, Civic Pride & Climate, in consultation with the Cabinet Member for Transport, for the award of the Parking IT Systems - Civil Enforcement and Parking Permit Management, to maximise contract mobilisation time.

6 CARERS SERVICES (Agenda Item 6)

The Cabinet Member for Health and Social Care presented the report, outlining the cross-departmental procurement process and providing an overview of the recommendations.

In response to questions from the Cabinet, the Cabinet Member advised that there were currently 5500 people providing care in Merton and the Cabinet Member spoke to thank all those who were doing so.

The Leader of the Council echoed the thanks of the Cabinet Member to carers in Merton.

RESOLVED:

A. That Cabinet approved the procurement approach for the provision of Carers Services for adult carers of adults. The contract term is for 5 years (April 2024 to March 2029) with an estimated contract value of £1,700,000. B. That Cabinet approves the procurement approach for the provision of assessment and support packages to meet the specific needs of young carers aged 5 to 18 and their families in Merton on a term of 5 years, (April 2024 up to March 2029), with an estimated total contract value of £375,000. C. That Cabinet approves that authority for the award of contracts and any consequent extension provision be delegated to the Executive Directors of Adult Social Care, Integrated Health and Public Health and Children's,

Lifelong Learning and Families (CLLF) through the Departmental Procurement Groups.

7 FINANCIAL APPROVALS - SEPTEMBER (Agenda Item 7)

The Executive Director for Finance and Digital presented the report noting this had previously been included within the financial monitoring Cabinet reports, however as these were now taken to Cabinet quarterly, this report prevented any delay in the necessary approvals being considered. It was noted that the next financial monitoring report was due to Cabinet in November 2023.

RESOLVED :

A. That Cabinet approved the adjustments to the Capital Programme in the Table below:

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Narrative
	£	£	£	£	
<u>Finance & Digital</u>					
Clarion CPO	(12,088,650)	1,212,820		1,230,000	Re-profiled in accordance with projected spend £5.8m to 27-28
<u>Children, Lifelong Learning & Families</u>					
West Wimbledon- Capital Maintenance	35,960				Virement from the Unallocated Maintenance Budget
Dundonald - Capital Maintenance	7,720				Virement from the Unallocated Maintenance Budget
Pelham - Capital Maintenance	(8,190)				Virement to the Unallocated Maintenance Budget
Liberty - Immersive Learning Centre	(11,710)				Scheme complete Budget Release back to NCIL
Lonesome - Capital Maintenance	(8,440)				Virement to the Unallocated Maintenance Budget
William Morris - Capital Maintenance	47,360				Virement from the Unallocated Maintenance Budget
Unallocated Primary School - Capital Maintenance	(168,410)				Net Budget Adjustments after Virements
Perseid Lower - Capital Maintenance	94,000				Virement from the Unallocated Maintenance Budget
<u>Environment, Civic Pride & Climate</u>					
On Street Parking - P&D - ANPR Cameras	(150,000)	150,000			Reprofiled in accordance with projected spend
Highways & Footways - Pollards Hill Cy & Active Travel	(200,000)	200,000			This was programmed for Q4 23/24. Walking and Cycling Strategy will complete in Jan: Capital projects to follow on afterwards but expected to be in 2024/25
Parks Investment - Martin Way - Greener, Brighter & Revitalised	93,840				£60k vired from Civic Pride to top up NCIL budget of £23,840
Parks Investment – Abbey Rec	(7,470)				NCIL Budget Transferred to Revenue
<u>Housing & Sustainable Development</u>					
Mitcham Area Regeneration - Pollards Hill Bus Shelter	(300,000)	300,000			Civic Pride Reserves (revenue) allocated to create staff resource to run the project. Capital spend will be later once project has re-established. Re-profile capital (CIL) spend to 2024/25 onwards
Morden Area Regeneration - Crown Creative Knowledge Exchange	80,000				Vired for shop front element of scheme
Borough Regeneration - Shop Front Improvements	(60,000)	(80,000)			Budget reprofiled and vired to Morden Knowledge Exch.

Total	(12,643,990)	1,782,820	0	1,230,000
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B. That the School Capital Maintenance Budget is treated as one budget for financial management, reducing substantially the level of formal approval required for budget virement sign off to provide valuable historic information whilst allowing for effective budget management. This item will also be reported to Council

C. That Cabinet approved transfers from CLLF reserves:

£240,000 to Early Years - ringfenced funding for transforming families' programme.

£247,861 to Early Years - ringfenced funding for transformation hubs.

D. That Cabinet approved the transfer of £162,796.37 of the 'Your Merton' balance currently held in the 'Civic Pride' reserve fund, to be spent by Environment, Civic Pride and Climate department in 2023/24.

Committee: Cabinet

Date: 16th October 2023

Wards: ALL

Subject: Integrated Sexual Health (ISH) services procurement

Lead officer: Russell Styles (Interim Director of Public Health)

Executive Director: John Morgan (Executive Director Adult Social Care, Integrated Care and Public Health)

Lead member: Cllr Peter McCabe, Cabinet Member for Health and Social Care

Contact officer: Hilina Asrress (Head of Public Health Services – CYP and Sexual Health)

Exempt or confidential report

The following paragraph of Part 4b Section 10 of the constitution applies in respect of information within appendix A and it is therefore exempt from publication:

Information relating to the financial or business affairs of any particular person (including the Authority holding that information).

Members and officers are advised not to disclose the contents of the appendix.

Recommendations:

That Cabinet:

- A. Approve procurement approach (option 3) to procure Integrated Sexual Health (ISH) services jointly with Wandsworth and Richmond council following a competitive tender approach, with Wandsworth as lead commissioner. All Merton governance processes will still be adhered to. The Council through the Director of Public Health has a statutory responsibility to commission and provide open access sexual and reproductive health services.
 - B. Approve the 3-year contract term plus the option to extend for a further period of up to 2 + 2 years for the new ISH service (potential total contract length of 7 years)
 - C. Approve procurement timeline to award contract by March 2024 and initiate 6-month mobilisations period for a new contract to start 1st October 2024
 - D. Approve indicative financial envelope for the contract which will be finalised once a successful provider has been awarded the contract (indicative budget rather than a maximum ceiling budget has been set to encourage the market).
 - E. Approve that authority be delegated to the Executive Director of Adult Social Care, (ASC), Integrated Care and Public Health to approve award of the contract to the successful provider following procurement. This will allow alignment of procurement timelines with Wandsworth and Richmond councils.
 - F. Approve authority to take up the optional extensions on the contract be delegated to the Chief Officer and Executive Director of Adult Social Care (ASC), Integrated Care and Public Health in consultation with the Lead Member.
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1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. Local authorities through the Director of Public Health have a statutory responsibility to commission and provide open access sexual and reproductive health services in their boroughs as per the Health and Social Care Act 2013.
- 1.2. This report sets out the background and process for the procurement of Integrated Sexual Health (ISH) services for residents of Merton from October 2024 onwards with recommendations for approval (see above). The current contract with Central London Community Healthcare (CLCH) which was entered into in October 2017 is a joint contract with Wandsworth and Richmond councils. The current contract extension agreed is due to end on 30th September 2024. The report also sets out performance of the current contract as well as results of market testing undertaken with potential providers.
- 1.3. Following an appraisal of 4 options available (see section 3), approval is recommended for option 3 to procure Integrated Sexual Health (ISH) services jointly with Wandsworth and Richmond council following a competitive tender approach, with Wandsworth as lead commissioner. This is the options that is most advantageous for Merton and will better meet the sexual and reproductive health needs of our population.

2 DETAILS

- 2.1 Local authorities through the Director of Public Health have a statutory responsibility to commission and provide open access sexual and reproductive health services in their boroughs as per the Health and Social Care Act 2013. The provision of this ISH service meets the sexual and reproductive health needs of residents in the borough as set out in the Merton Story (Joint Strategic Needs Assessment) and supports delivery of the vision and themes within the [Merton Sexual Health Strategy 2020-2025](#). The vision for the strategy is: 'To improve the sexual health and wellbeing of those who live, work, and learn in Merton by:
 - providing people with the information and skills they need to make informed choices about their sexual health and wellbeing.
 - providing confidential, easily accessible, and comprehensive services; and
 - promoting healthy fulfilling sexual relationships and reducing stigma, exploitation, violence, and inequalities.

Integrated Sexual Health (ISH) service.

Service Overview

- 2.2 The ISH contract includes provision of STI testing and treatment (also referred to as Genitourinary Medicine – GUM), provision of all methods of contraception, pre and post exposure prophylaxis for HIV, psychosexual counselling, specialist clinics for young people, gay, bisexual, and other men who have sex with men (GBMSM), chemsex clinics, information and advice and now also includes Monkey Pox (MPox) identification and vaccinations. The service broadly speaking covers all ages who may need the service.

- 2.3 The service is organised around a hub in Clapham Junction. There are spoke clinics at the Patrick Doody Clinic in Wimbledon and 'Off the Record' in Richmond.
- 2.4 The contract is jointly commissioned with Wandsworth and Richmond Councils with Wandsworth as lead commissioner, hence alignment between the Councils is key to continuing our co-commissioning arrangements.
- 2.5 The service will continue to be a part of a wider framework of sexual and reproductive health provision which includes but is not restricted to: emergency hormonal contraception (EHC) in pharmacies; the National Chlamydia Screening Programme (NCSP) for 15-24 year olds; routine and long acting reversible contraception (LARC) provided by GPs; London wide online services for STI self-sampling; sexual health clinic attendances out of borough, community based sexual health promotion and HIV prevention for vulnerable groups; free condom distribution schemes for young people; and support to schools and colleges with providing relationship and sex education.

Current Contract

- 2.6 The current contract started in October 2017. The initial 5-year contract term for the ISH service ended on 30 September 2022. Clause A34 of the contract enables the Councils to extend the contract by two further periods of one year. Up to a further 6-month extension was approved by Cabinet in July 2022 to March 2025. However, decision made across the three boroughs to only exercise 6 months of the remaining extension of the original contract to 30th September 2024.
- 2.7 Wandsworth as lead commissioners have approved along with Richmond the additional 6-month extension from their Board. To allow continued joint commissioning and collaborative working arrangements, the proposed timelines for the procurement will ensure our timelines align and allow flexibility for this to take place.

Performance

- 2.8 During the pandemic, walk in services were closed and the emergence of Monkey Pox (MPox) delayed re-opening of walk-in services further. Walk in services re-opened in December 2022.
- 2.9 This change to the model has impacted on the number of people who were able to be seen, with the activity recovering but only currently at 65-70% of pre-pandemic levels. Merton activity has recovered more slowly than Wandsworth and in 2022/23 it was around 44% of activity compared to 19/20. Patient behaviour has also changed as a result of the pandemic with many choosing to access STI testing and treatment online, meaning activity in the service may never return to pre-COVID levels.
- 2.10 The ISH service is well regarded, and patient satisfaction is high. The provider of this service has a Care Quality Commission (CQC) 'Good' rating.

- 2.11 At last count in 2022/23, Merton residents made up 16% of the service's activity at Falcon Road clinic, Wandsworth residents made up 58% and Richmond Upon Thames residents 2%. Merton residents also attend the spoke clinic at Patrick Doody clinic in Wimbledon and a further 1,820 residents were seen there in 2022/23.
- 2.12 Out of borough activity: In 2022/23, 76% of the activity at Falcon Road was from one of the commissioning boroughs, Merton, Wandsworth, or Richmond. The other 24% were from other boroughs either in London or outside London with the largest amount coming from Lambeth. Although CLCH get the majority of their funding from the three commissioning boroughs they will also receive additional income from these other boroughs.
- 2.13 Out of borough activity – In 2022/23, 35% of Merton's total ISH activity was at CLCH and 65% was seen at other London providers. This has slightly changed since before the pandemic when in 2019/20 42% was seen at CLCH and 58% at other London providers. Apart from CLCH, the top three London providers which Merton residents choose to attend are Chelsea & Westminster Hospital, Kingston Hospital and Epsom & St Helier Trust. As 65% of ISH activity is seen outside of the core service run by CLCH funding needs to be available for this activity which is charged to the Council using the London integrated sexual health tariff (ISHT). There is also some additional activity, although minimal, which is seen at non-London providers across the country.

Future Contract

- 2.14 The four options in section 3 have been considered and option three to procure jointly with Wandsworth and Richmond Boroughs for a new contract to begin 1st October 2024 is the preferred option.
- 2.15 During the pandemic and to respond to the changes in how people are accessing sexual and reproductive health services since then, locally we will continue to adapt and change the current model with less reliance on ISH service and adding extra investment into primary care and online services in order to address the change in behaviour seen.
- 2.16 The aim of this procurement is to appoint a single service provider for the provision and delivery of an open access integrated level 1-3 sexual health services for Merton, Wandsworth, and Richmond.
- 2.17 Broadly speaking this service for all ages would include: testing and treatment for sexually transmitted infections (STIs); routine and complex contraception; medication to prevent HIV infection (pre-exposure prophylaxis/PrEP); psychosexual counselling; advice and support; and specialist clinics for young people, gay, bisexual and other men who have sex with men (GBMSM) and chemsex clinics.

- 2.18 The service will continue to be a part of a wider framework of sexual and reproductive health provision which includes but is not restricted to: emergency hormonal contraception (EHC) in pharmacies; the National Chlamydia Screening Programme (NCSP) for 15-24 year olds; routine and long acting reversible contraception (LARC) provided by GPs; London wide online services for STI self-sampling; out of borough sexual health clinics, community based sexual health promotion and HIV prevention for vulnerable groups; free condom distribution schemes for young people; and support to schools and colleges with providing relationship and sex education.
- 2.19 The total financial envelop for the new service is apportioned to each borough based on a baseline cost of activity in 2022/23. The proportion of activity/cost of activity by borough will be reviewed annually between commissioners and the proportion each borough contributes to the overall contract value will be amended to take account of any behaviour change in how users access services. We do not anticipate a huge change in the proportion of activity across the three boroughs, but this will allow flexibility in the contribution of boroughs based on the proportion of clients from each borough accessing the services and cost of those services. This means there may be an increase or a reduction in the proportion that Merton contributes into the contract.
- 2.20 The provider of this service will be expected to pay staff employed within the service the London Living Wage.

Market Dynamics

- 2.21 A meeting was facilitated by commissioners in September 2022 involving all SWL commissioners and their incumbent providers, with a view to exploring joint provision and commissioning of services across the sub-region and to understand appetite for delivering these services. Due to current workforce and financial challenges, there was tentative interest amongst both commissioners and providers to amalgamate provision of services in the long-term but not within Merton, Wandsworth and Richmond's (MWR) procurement timelines. There would also need to be commitment from commissioners across SWL and engagement with providers to develop a SWL model, which does not currently fit with our re-procurement timelines, however the 3+2+2 contract arrangement can support potentially moving towards a SWL commissioning approach going forward and aligning timelines. This will require further exploration. MWR commissioners therefore decided to continue to pursue procurement of services across the three boroughs only, continuing collaborative arrangements.
- 2.22 A market engagement exercise was carried out in March 2023 which consisted of an online survey conducted through the e-tenders portal. Of the 6 suppliers that responded 33% (2) were NHS and 66% (4) non-NHS providers.
- 2.23 Interest in the upcoming procurement exercise is considered acceptable, as 5 out of the 6 questionnaire respondents reported they were likely or very likely to bid for the integrated sexual health contract within our current financial envelopes, although two of the five were specialist providers who would not have the capability to tender for the whole service.

- 2.24 Market responses from potential bidders showed more suppliers favoured wanting a longer contract duration of more than 5 years. Bearing in mind this will be a block contract with set annual budgets, there is the potential for a shift in how people access services e.g., this may potentially increase or decrease the activity in the service. Therefore, the proposal to have a 3 year contract where activity and cost of that activity will be reviewed to check whether we are still getting value for money or not. If activity has reduced significantly, there is potential to end the contract after 3 years and re-procure a more cost-effective service or change the model of delivery. If the service continues to deliver a cost-effective service that meets needs, then an extension to the contract can be undertaken as per the agreed options to extend (up to a period of 2+2 years). The potential total contract length including the possible extension period is up to 7 years (3+2+2).
- 2.25 Providers and Commissioners across London are becoming increasingly more vocal about their need for more financial resource in the form of contractual uplifts to sustain service provision. It was therefore unsurprising that most suppliers who responded to the questionnaire preferred payments under a block contract to cover staffing and premises. Block payments plus additional activity and/or incentive-based payments was the second most popular payment system.
- 2.26 To inform the new service specification, a needs assessment and service review process is being conducted across the three boroughs. This includes residents/service users and stakeholders including GPs, London colleagues, SW London Integrated Care Board (ICB) commissioners, Local Pharmaceutical Committees (LPCs) as well as vulnerable and underserved groups since January 2023. Said engagement activities also provide a better understanding of the sexual and reproductive health needs across the commissioning boroughs.
- 2.27 Commissioners intend to host a market engagement event again with potential suppliers prior to publishing the tender.

3 ALTERNATIVE OPTIONS

- 3.1 The table below provides the four options available. The options have been considered and option 3 (Procure Integrated Sexual Health Services in 2023 jointly with Wandsworth and Richmond councils with a view to launching 1st October 2024) is the preferred option based on the advantages this will bring and the current good working relationships which exist with Wandsworth and Richmond councils which exists.
- 3.2 Option 3 provides the most advantageous option to us as a council as well as for those who would benefit from the services procured. Option 3 provides the council with economies of scale on the procurement exercise itself and the advantages out-weigh the disadvantages.

Option	Advantages	Disadvantages
<p>1. Do not enter into a contract / withdraw service</p> <p>Decommission the local Integrated Sexual Health service and drive footfall of service users into out of borough services, London wide services and routine contraceptive services provided in primary care.</p>	<ul style="list-style-type: none"> * Saves staff time & resource used for procurement * Align with initial needs of residents where the majority preferred to access sexual and reproductive health services through their GP or online *Would avoid competitive tender & so risk of failed procurement *Saves time & resource for the provider and commissioners *Allows commissioners to innovate, redesign and add resource to the wider sexual and reproductive service framework to improve access to services * Prime the tri-borough for the long-term ambition of a SWL solution for sexual health services 	<ul style="list-style-type: none"> * Potentially opens Councils to legal challenge and reputational risk of cutting well used and liked services and not complying with statutory duty to secure access to sexual health services * Lead to significant changes disruption for current service users, staff and other sexual and reproductive services commissioned for residents * Would lead to fragmentation of the service and closure of Patrick Doody clinic which is popular with residents. * Would require lengthy consultation with other providers within the system including primary care and cost implications and impact on health outcomes have not been modelled under this approach. Current capacity issues within primary care * No specialist services for vulnerable and underserved communities such as young people, GBMSM and sex workers * Risk of staff redundancies * Increased inequalities in sexual health * Greater risk to the LA as less control over the budget if we do not commission the service. Have to pay for our residents wherever they go but cannot design services and/or pathways into other local services.
<p>2. Roll-on existing contract without going out to the market</p>	<ul style="list-style-type: none"> *Provides continuity of service for residents *Stability for the workforce delivering services 	<ul style="list-style-type: none"> * Contract currently has a 6-month further extension but no further provisions beyond March 2025 * Provider has highlighted financial pressures on the service and hence reduced appetite to continue to deliver the service without additional investment.

<p>3. Procure Integrated Sexual Health Services in 2023 jointly with Wandsworth and Richmond councils with a view to launching 1st October 2024</p>	<ul style="list-style-type: none"> *Shared resources to undertake the procurement and development of specification *Shorter turn-round time for specification development due to service delivery model being in accordance with national and previous service specifications for an ISH service *Shared resources for future contract and performance management *Current model so more likely to be a market and therefore reduced chance of a failed procurement *Similar service model so reduced change for residents and staff * Opportunities to innovate the service and review service locations as well as further enhancement of online and remote services better connected to in-person clinical ISH services * Level 1-3 service model will be commissioned ensuring range of services in one service for residents reducing need for people to access out of area services. *Competitive tender process may encourage more competitive pricing * Complies with the council's Contract Standing Orders and the Public Contracts Regulations (2015) to undertake competitive tender for the provision of services. * Service procured which will be informed by the findings from the tri-borough needs assessment and services (including resident and stakeholder engagement) review being undertaken. * Opportunity to make some financial reductions with a re-procurement to be reinvested to allow innovation in service delivery and better meeting the needs of service users 	<ul style="list-style-type: none"> * Temporary service instability may occur if there is a change of provider * Service changes for patients and staff likely *Risk of failed procurement if no providers bid for contract * Insufficient estates to allow equity of access across the three boroughs and within each borough
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	<ul style="list-style-type: none"> * Have tested the market via a market warming questionnaire and there seems to be interest. 	
<p>4. Undertake a separate procurement exercise for a Merton only service (disaggregating contract from Wandsworth and Richmond)</p>	<ul style="list-style-type: none"> * Can work to LBM timelines and independence in approach. * Specification bespoke to LBM needs. * Reduced capacity requirement may open the market to additional providers 	<ul style="list-style-type: none"> * Uncertain of provider market to deliver standalone Merton service. High risk for failed procurement * Goes against the market appetite for larger contracts and move towards potential future SWL commissioning. * Returns to previous model pre 2017 which was not effective & gave little control over level 3 services. * No level 3 service in Merton so could only commission level 1-2 services independently. Investment/arrangement with provider of level 3 service for Merton required. * High political and reputational risk for LA if procurement fails. * More LA resource and capacity required to procure separately, losing economies of scale with W&R * Loss of economies of scale may require more investment to deliver similar service. * Potential loss of some or all of workforce. * Contract disaggregation required with W&R which could cause staffing gaps as staff are allocated to boroughs during disaggregation.

4 CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1. As part of supporting the procurement process for ISH services, a needs assessment and service review is being undertaken. In terms of engagement, this has included a survey for those living, working or who socialise in the three boroughs to better understand their experience of sexual and reproductive health services, what works well as well as how future services can better meet their needs. This has had over 500 responses with 406 respondents from Merton. A Stakeholder survey has also been undertaken with 68 stakeholders responding to the survey from Merton. Staff engagement is also planned in September. This will all feed into the development of the service specification and inform the procurement process.
- 4.2. A core Integrated Sexual Health group has been established for over 8 months and is currently comprised of a mixture of Merton, Wandsworth, and Richmond officers. For Merton this includes Head of PH Services (CYP and Sexual Health) - (chair), Sexual Health Commissioning Manager and Public Health Registrar (leading service review). For Wandsworth and Richmond this includes Senior Commissioner, the Consultant in Public Health, Public Health Lead, and Interim Commissioning Officer (project manager). The group has led the engagement process as well as the needs assessment and service review being undertaken. This group has and will continue to liaise with respective procurement and finance colleagues throughout.

5 TIMETABLE

Milestone	Target Date
Paper GW1 to DPG	6 th September 2023
Paper GW1 to Procurement Board	19 th September 2023
LSG – including request for delegated authority to award contract to Executive Director	2 nd October 2023
Submit paper to Cabinet	5 th October 2023
Cabinet	16 th October 2023
Publish tender notice (ITT)	1 st December 2023
Bidders day (if relevant)	8 th December 2023
Clarification questions deadline	2 nd January 2024
Closing date/Tender return date	10 th January 2024

Evaluation, clarification and moderation	By 7 th February 2024
Agree preferred provider/supplier	By 7 th February 2024
Gateway 2 Award report approval (Finance, legal & procurement)	By 13 th February 2024
Gateway 2 report DPG approval	By 16 th February 2024
Procurement Board for GW2 approval	20 th February 2024
Gateway 2 report to Executive Director for approval (delegated authority)	By 21 st February 2024
Standstill period	11 th March 2024
Notify successful and rejected suppliers	11 th March 2024
Contract award issued	12 th March 2023
Contract Mobilisation	6 months from 1 st April 2024 – 30 th September 2024
Contract start date	1 st October 2024

6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

- 6.1. The contract will be awarded using most economically advantageous tender evaluation method with a weighting of:
- 45% for Price,
 - 45% for Quality
 - 10% for Social Value
- 6.2. Deviation from a higher price weighting is advised, due to the current financial instability of the integrated sexual health market. Providers and Commissioners across London are becoming increasingly more vocal about their need for more financial resource in the form of contractual uplifts to sustain service provision and to ensure quality of services is maintained.
- 6.3. Over emphasis on price may discourage bids, compromise quality of service provision, widen the gap in health inequalities in our borough and reduce ambitions around achieving desired public health outcomes.
- 6.4. Furthermore, should local service quality be substandard, this would lead to service user dissatisfaction and encourage people to use out of borough open access services. Given commissioners are cross charged when our resident's access out of areas services, this would lead to further pressure on the sexual budget and ultimately the Public Health Grant. Minimum quality requirements/thresholds can be built into the tender process to mitigate having a lower quality/higher price weighting.

- 6.5. A credit check will be carried out during the evaluation stage once a recommended provider is identified for award, to ensure that the organisation is financially stable to deliver the services. Should any risks arise here, then a performance bond may be required to mitigate any risk.
- 6.6. This procurement presents an opportunity for releasing monies from the main ISH services contract to be re-purposed to meet Public Health priorities and improve health outcomes for residents. This will include re-investment in delivering services that will better meet the needs of residents based on resident, service user and stakeholder feedback. This will enhance pathways, remove barriers and improve access and patient experience. Resident feedback highlighted the need to have services closer to home, providing easier access and some feedback indicated preference for GP and online services for contraception and STI testing. Hence, reinvestment will focus on enhancing services by increasing access and reducing waiting times for Long-Acting Reversible Contraception (LARC) through GP Practices and investing in the provision of online contraceptive services via Pharmacies. Ultimately, this will make it easier for residents to access services more quickly avoid the necessity of having to wait for appointments at the main ISH service provider. It will also mean the main ISH provider can focus more appropriately on more complex patients.
- 6.7. This contract is funded and will continue to be funded from the Public Health ring-fenced grant. The current budget allocated to this service is sufficient to cover London Borough of Merton's portion of this contract and any subsequent increases.

7 LEGAL AND STATUTORY IMPLICATIONS

- 7.1. Officers are recommending approval of the recommendations cited at paragraphs A—F of this report.
- 7.2. As to recommendation A, the proposed procurement strategy is to undertake a competitive tender exercise under the 'Light Touch Regime' (Regulations 74-76 Public Contracts Regulations 2015) for the required services jointly with the London boroughs of Wandsworth and Richmond with Wandsworth as lead commissioner. The Council's CSOs (Contract Standing Orders) 1.8 and Appendix 7 of the CSOs provide for joint procurement arrangements with third parties where such arrangements would offer the Council best value, provided that the Director of Corporate Services and/or the Chief Executive is satisfied of the matters in paragraphs (a) to (e) of Appendix 7.
- 7.3. As to recommendations B to D, no legal implications arise.
- 7.4. As to recommendations E and F, Section 9E of the Local Government Act 2000 permits the delegation requested. As relates to exercise of the option to extend the Responsible Officers must be able to demonstrate that an extension of will offer Value for Money to the Council and that the Contract will continue to meet the Council's requirements.

- 8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**
- 8.1. An Equality Impact Assessment (EIA) will be carried out as part of the procurement process.
- 9 CRIME AND DISORDER IMPLICATIONS**
- 9.1. N/A
- 10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**
- 10.1. All risks will be identified through the ISH project group and risk will be minimised/mitigated as far as possible.
- 11 ENVIRONMENTAL AND CLIMATE IMPLICATIONS**
- 11.1. N/A
- 12 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**
- Appendix A – Financial information (Commercially sensitive information) Exempt from publication
- 13 BACKGROUND PAPERS**
- 13.1. N/A

Committee: Cabinet

Date: 16 October 2023

Wards: All

Subject: Revenues and Benefits System Contract

Lead officer: Roger Kershaw – Finance and Digital

Lead member: Councillor Billy Christie – Cabinet Member for Finance & Corporate Services

Contact officer: Sara Murtagh – Head of Revenues

Exempt or confidential report

The following paragraph of Part 4b Section 10 of the constitution applies in respect of information within this appendix and it is therefore exempt from publication:

Information relating to the financial or business affairs of any particular person (including the Authority holding that information).

Members and officers are advised not to disclose the contents of the appendix.

Recommendations:

- A. That Cabinet award a contract for the provision of Revenues and Benefits System to Civica UK Ltd
- B. That Cabinet approve a 7 year +2 contract with the existing supplier, Civica UK Ltd, to facilitate moving to a Cloud based solution.
- C. That the authority to take up the optional extensions on the contract be delegated to the Chief Officer and Executive Director **Finance and Digital**.

1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. The purpose of this report is to detail the reasons for remaining with the current software supplier and not tendering for a new contractor, for the provision of the revenues and benefits system.

2 DETAILS

- 21. The contract is for the provision of a software solution to enable Merton to fulfil its statutory duties regarding billing and collection of council tax and business rates, and Civica Open Revenues provides an IT solution to enable the billing, collection and recovery of council tax, business rates, housing benefit overpayments, BID levies and payment of housing benefit, council tax support and other discretionary payments. It also provides a customer portal for residents and businesses to access their accounts and claims.

2.2 The contract is required to:

- Fulfil our statutory obligation to administer and collect council tax, business rates, BID levies and overpayment of housing benefit,
- Fulfil our statutory obligation to pay housing benefits, council tax support and discretionary housing payments.

And enable the council to:

- Collect £150 million in council tax
- Collect £89 million in business rates
- Award and pay £85 million in housing benefit
- Award and pay £12 million in council tax support
- Administer and collect £6 million in housing benefit overpayments
- Administer and collect three BIDs
- Administer and pay £500,000 in discretionary awards
- Administer and pay local welfare support

There is also an urgent need to move to a Cloud-based system because of the current high risk of a potential cyber-attack / hacking, which has affected many organisations recently (including local authorities).

The benefits in retaining the present supplier include reduced risk of cyber-attack resulting which may result in:

- the inability to administer and collect council tax, business rates, affecting the council's cash flow and ability to run services
- the inability to pay housing benefit and council tax support, affecting the lives of our more vulnerable residents
- loss of data vital to collecting revenues and paying benefits
- loss of confidence in the council's ability to keep residents' data safe.

Additionally, the implementation of a new system from a new supplier would be a challenging and time-consuming process. The estimated implementation period would be 9 to 12 months, during this period existing experienced key staff would have to work on the implementation and the day-to-day business which is a risk for business as usual.

3 ALTERNATIVE OPTIONS

Option	Advantages	Disadvantages
1. Do not enter into a contract / withdraw service	Save system costs.	Outsource service to private contractor, TUPE staff, loss of control over major financial income to the council.
2. Try to engage an external consultant for an independent	Possibly may identify a better solution.	Additional costs involved here, plus the availability of suitable consultants is limited.

review of systems available and our current arrangement.		
3. Roll-on existing contract without going out to the market	No change to current working arrangements.	Not adhered to contract standing orders.
4. Direct award from framework	Current system works well including interfaces with other systems such as E5 and Civica Enforcement. There could be a potential saving on IT costs and resources.	Not obtaining alternative quote.
5. Undertake a bespoke tender exercise	Potential to see what else the market can offer	Cost of continuing with existing rolling 1 year contract are considerable compared with moving to a longer term contract. Moving to a new system at this time would be extremely challenging. The staffing requirements to deal with "business as usual" and implement a new would be prohibitive.
6. Do nothing	None	Cost of continuing with existing rolling 1 year contract are considerable compare with moving to a longer term contract

4 CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1. The direct award from a framework approach for this procurement was discussed and approved by Operational Procurement Group (OPG) in June 2023, due to resourcing constraints in implementing a new system, the lack of competition for this sort of contract (only 3 suppliers in the market), and the need to move to a Cloud based platform urgently.
- 4.2. The approach was approved by Procurement Board on 22 August 2023.
- 4.3. IT teams were involved in the decision to proceed in awarding the contract directly, especially in view of the urgent need to move to a Cloud based platform.

5 TIMETABLE

Milestone	Target Date
GW1 to Procurement Board	22 August 2023
GW2 to Procurement Board	19 September 2023
Leaders Strategy Group	2 October 2023
Cabinet	16 October 2023
Call – in period	1 week

Award contract	24 October 2023
Contract start	To be advised

6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

- 6.1. A credit check was carried out and the recommended contract value is £1m. The recommended total value of contracts for this supplier is unlimited.

Comments from Head of Accountancy :

“Equifax have recommended a £1m limit for a single contract and unlimited for total value of all contracts.

I know the proposed contract value is going to be over £1m in this case as it spans 7 years but given the unlimited recommendation for total contracts and that they appear to be in good financial standing I don't have any major concern with the value of the proposed contract from this point of view. “

- 6.2 The current revenue budgets are insufficient to match the new contract value.

- 6.3 There will be some additional costs moving to the new platform:
 ITSD costs - assuming no client, if in cloud it will be browser based – assume 5 days at £500 per day, total £2,500.
 BST costs - managing ,updating and testing interfaces including PTC, PlanetPress, cash files, SharePoint and penetration testing for new hosted open portal and some help with data migration. 8 weeks at grade ME11 £5,800.

Revenues and Benefits costs - staff will be involved in testing, process review and data cleansing. 2 FTE for 1 month, approx. £12k
 Existing staff within Revenues and Benefits will be available for additional testing and move over to the Cloud based platform as required.

7 LEGAL AND STATUTORY IMPLICATIONS

- 7.1 The Council has a statutory duty to collect council tax and business rates and to administer housing benefits and the council tax support scheme.
- 7.2 Approval is sought for the recommendations at paragraphs A-C of this report. As to recommendations A and B, it is recommended to approve the direct award of a contract to the Council's preferred supplier under the CCS (Crown Commercial Service) framework RM6194 (**the Framework**). The details of the selection process set out in the related Appendix evidence full compliance with the guidelines laid down in the Framework for making a direct award and has therefore satisfied the requirements of Regulation 33 of the Public Contracts Regulations and by extension the Council's Contract Standing Orders (CSOs) 12.4. Accordingly, it would be lawful to award the contract to the preferred supplier.
- 7.3 Information about the award of the Contract must be published on Contracts Finder and the details of the completed contract entered onto the Council's Contracts register.
- 7.4 As to recommendation C, Section 9E of the Local Government Act 2000 permits this delegation. The Responsible Officers must be able to

demonstrate that any extension will offer the Council value for money and will continue to meet the Council's requirements.

8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS

8.1. None

9 CRIME AND DISORDER IMPLICATIONS

9.1. None

10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS

10.1. There is an urgent need to move to a Cloud-based system because of the current high risk of a potential cyber-attack / hacking, which has affected many organisations recently (including local authorities).

11 ENVIRONMENTAL AND CLIMATE IMPLICATIONS

11.1. N/A

12 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT

- Appendix A - TDA – Technical design authority

13 BACKGROUND PAPERS

13.1. Procurement review 2022

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CABINET 16 October 2023

Subject: Financial Approvals

Lead Officer: Roger Kershaw

Lead Member: Councillor Billy Christie

Recommendations:

- A. That Cabinet approve the adjustments to the Capital Programme in the 3 Tables below:

Housing & Sustainable Development		Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Explanation for the Budgetary Change
		£	£	£	£	
Projects - Affordable Housing - Affordable Housing Fund	(1)	306,500	(176,500)	0	0	£176.5k Budget is being re-profiled to reflect the expected spending pattern. The Authority has also received £130k towards the cost of demolishing of Farm Road Church.
Empty Homes - Empty Homes Strategy	(1)	(87,500)	0	0	0	It has taken longer than envisaged to appoint the staffing required to progress this ne project and some of the budget for the first year can be relinquished
Mitcham Area Regen - Elmwood Centre Hub	(1)	(65,000)	0	0	0	Budget has been slipped in the programme for a number of years, the NCIL grant can be re-bid for when the organisation is in a position to progress the scheme. This money will now be available for other organisations to bid for
Mitcham Area Regen - Rowan Pk Comm Fac Match Fund	(1)	(150,000)	150,000	0	0	Budget is being re-profiled to reflect the expected spending pattern
Wimb Area Regen - Crowded Places-Hostile Vehicles	(1)	0	(80,000)	0	0	Having fully assessed the budget required to deliver these projects some of the original budget provision is being relinquished
Wimb Area Regen - Wimb Public Realm Imps	(1)	0	(190,000)	0	0	
Wimb Area Regen - Wimb Village Herit Led Pub Realm	(1)	0	(100,000)	0	0	
Morden Area Regen - Morden Town Centre Imps	(1)	(100,000)	100,000	0	0	Budget is being re-profiled to reflect the expected spending pattern
Morden Area Regeneration - Morden TC Regen Match Funding	(1)	0	0	(2,000,000)	0	Funding was put in as a placeholder for Morden town centre regeneration but without clear plans or timings for this spend which has been re-profiled a number of times. This has been reduced pending a wider and more specific legacy bid for funding to unlock regeneration.
Borough Regeneration - 42 Graham Road	(1)	0	(50,000)	0	0	It was originally envisaged that the property could be developed into a 2 bed residence a 1 bed residence is not viable
Borough Regeneration - Civic Pride Pub Realm Improve	(1)	(440,000)	440,000	0	0	Budget is being re-profiled to reflect the expected spending pattern
Property Management - Stouthall	(1)	416,000	134,000	0	0	Required to find dilapidations required at the cessation of two leases in 2023-24 and 2024-25
Total - Housing & Sustainable Development		(120,000)	227,500	(2,000,000)	0	

Environment, Civic Pride & Climate		Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Explanation for the Budgetary Change
		£	£	£	£	
On Street Parking - P&D - ANPR Cams Air Qual & Traf Sens	(1)	0	(450,000)	(300,000)	(300,000)	Multi-function cameras are not currently available, scheme is being withdrawn whilst a new business case is compiled
Off Street Parking - P&D - Peel House Car Park	(1)	(244,560)	0	0	0	The scale of the project has been reviewed and currently only bringing one level of the car park back into use.
CCTV Investment - CCTV cameras & infrast upgrade	(1)	(350,000)	350,000	0	0	Budget is being re-profiled to reflect the expected spending pattern
CCTV Investment - 5 Perm Cams/Ann & Enh Net Conn	(1)	(135,000)	(100,000)	(100,000)	(100,000)	Budget removed whilst overall capital requirements for the service are assessed
CCTV Investment - Dark Fibre	(1)	(132,500)	0	0	0	Scheme costs lower than originally estimated unused budget being relinquished
Public Protection and Developm	(1)	0	0	0	(35,000)	Budget for the reprovision of IT equipment held within Finance and Digital
Public Protection and Developm - Designing Out Crime for ASB	(1)	0	(35,000)	(20,000)	(20,000)	Budget removed whilst overall capital requirements for the service are assessed
Alley Gating Scheme	(1)	(6,000)	(24,000)	(24,000)	(24,000)	There are now very few sites in the borough where alley gating can be implemented, budget of £60,000 retained to progress these sites
Mortuary Provision	(1)	0	(100,000)	(100,000)	(100,000)	Placeholding budget is being removed
Fleet Vehicles - Replacement of Fleet Vehicles	(1)	0	0	(1,212,000)	0	Budget removed whilst overall capital requirements for the service are assessed
Waste SLWP	(1)	0	0	(42,000)	0	Budget linked to extension of existing waste and cleansing contract, this is no longer required
Waste SLWP - Replacement of Fleet Vehicles	(1)	0	0	(12,000,000)	6,000,000	Budget is being re-profiled to reflect the expected spending pattern, the remaining £6m is being moved into the 2027-28 indicative programme
Highways & Footways - Street Lighting Replacement Pr	(1)	0	0	(290,000)	(290,000)	Officers will bid annually from 2025-26 for the resources required each financial year
Highways & Footways - Accessibility Programme	(1)	(36,900)	0	0	0	Reduction in the Transport for London funding for the scheme
Highways & Footways - Casualty Reduction and Schools	(1)	(9,750)	0	0	0	Reduction in the Transport for London funding for the scheme
Highways & Footways - Traffic Schemes	(1)	(50,000)	0	0	0	The forecast underspend on this budget in 2023-24 is being relinquished
Highways & Footways - Repairs to Footways	(1)	0	0	300,000	(300,000)	Budget is being re-profiled to reflect the expected spending pattern
Highways & Footways - Borough Roads	(1)	0	(200,000)	(200,000)	0	
Highways & Footways - Highway Bridges & Structures	(1)	(150,000)	(150,000)	300,000	0	Budget is being re-profiled to reflect the expected spending pattern
Highways & Footways - Culverts	(1)	(50,000)	50,000	0	0	Budget is being re-profiled to reflect the expected spending pattern
Cycle Route Improvements - Casualty Reduction and Schools	(1)	(16,310)	0	0	0	Reduction in the Transport for London funding for the scheme
Morden Leisure Centre - New Running Track	(1)	(50,000)	(1,850,000)	(850,000)	0	Budget being transferred into a new Borough of Sport Infrastructure Fund of £2m with £50k development budget
Sports Facilities - Borough of Sport Infrastructure Fund	(1)	50,000	1,500,000	500,000	0	A new capital fund to develop the infrastructure for the corporate priority
Parks - Sports Drainage	(1)	(200,000)	200,000	0	0	Budget is being re-profiled to reflect the expected spending pattern
Parks - Playground Priority Upgrades	(1)	0	(50,000)	(50,000)	(50,000)	Having fully assessed the budget required to deliver these projects some of the original budget provision is being relinquished
Parks - Exist Green Flag Improve Prog	(1)	0	(75,000)	(50,000)	0	
Library Enhancement Works - Raynes Park Library Re-Fit	(1)	0	0	0	(200,000)	Officers are prioritising other housing development schemes, this project is being removed from the programme to be considered at a future date
Climate Change Initiatives - Carbon Offset Funding	(1)	(25,640)	25,640	0	0	Budget is being re-profiled to reflect the expected spending pattern
Climate Change Initiatives - Community Retrofit Loan	(1)	(100,000)	0	100,000	0	Budget is being re-profiled to reflect the expected spending pattern
Total - Environment, Civic Pride & Climate		(1,506,660)	(908,360)	(14,038,000)	4,581,000	

Finance & Digital		Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Explanation for the Budgetary Change
		£	£	£	£	
Customer Contact Programme	(1)	(420,110)	0	(1,000,000)	(1,000,000)	Budget Adjustments to fund the capital costs of year 2 of the IT Implementation Programme
Customer Contact Programme - Robotics Process Automati	(1)	(110,000)	0	0	0	
Customer Contact Programme - Web Content Management	(1)	0	(100,000)	0	0	
Customer Contact Programme - Dapian DPIA/ IAR Implem	(1)	5,980	0	0	0	
Customer Contact Programme - Customer Portal Account	(1)	(144,490)	0	0	0	
Customer Contact Programme - Complaints System	(1)	284,300	0	0	0	
Customer Contact Programme - Digital Strategy	(1)	(79,290)	79,290	0	0	
Customer Contact Programme - CRM&TK Amendments	(1)	56,970	0	0	0	
Customer Contact Programme - Unified Data Model	(1)	452,080	0	0	0	
Customer Contact Programme - Members enquiries solution	(1)	86,000	0	0	0	
Customer Contact Programme - Office 365 Tools incl Power	(1)	(69,880)	0	0	0	
Customer Contact Programme - M365 Tools - Power Autom	(1)	55,800	0	0	0	
Customer Contact Programme - M365 Tools - Forms	(1)	113,000	0	0	0	
Customer Contact Programme - Dynamics365 CRM	(1)	106,900	85,100	0	0	
Customer Contact Programme - Biztalk Replacement	(1)	110,000	0	0	0	
Customer Contact Programme - CRM Healthcheck - Databa	(1)	60,000	0	0	0	
Customer Contact Programme - Transport Management Syst	(1)	(77,610)	46,140	0	(150,000)	
Customer Contact Programme - Virtual Desktop	(1)	237,530	0	0	0	
Customer Contact Programme - Data Security and Control	(1)	125,410	0	0	0	
Customer Contact Programme - Improve End User Devices	(1)	169,480	0	0	0	
Customer Contact Programme - Active Directory	(1)	78,040	0	0	0	
Customer Contact Programme - Self Service	(1)	36,490	0	0	0	
Customer Contact Programme - Network Reconfiguration	(1)	274,660	0	0	0	
Customer Contact Programme - Wireless Microphones & H	(1)	70,000	0	0	0	
Business Systems - Street & Property Gazetteer Managem	(1)	(37,920)	0	0	(100,000)	Budget adjustments to reflect the expected spend profile on the Council's business systems
Business Systems - Environmental Asset Management	(1)	(77,340)	77,340	0	0	
Business Systems - Revenue & Benefits	(1)	(210,000)	10,000	0	0	
Business Systems - Housing System (Capita Housing)	(1)	(29,850)	0	0	0	
Business Systems - Planning&Public Protection Sys	(1)	(116,270)	116,270	0	0	
Business Systems - Invoice Scanning	(1)	(50,000)	50,000	0	0	
Business Systems - GIS Mapping (Spectrum Spatial Analyst	(1)	344,830	0	(200,000)	(100,000)	
Business Systems - E Form Replacement	(1)	38,410	97,590	0	0	
Business Systems - Regulatory Project	(1)	(28,560)	0	0	0	
Business Systems - Parking System	(1)	(206,820)	206,820	0	0	
Business Systems - Ancillary System	(1)	(27,090)	29,490	0	0	
Business Systems - Payroll System	(1)	(27,070)	0	0	0	
Financial Systems - Improving Financial Systems	(1)	0	0	0	(500,000)	
Replacement SC System - Replacement SC System	(1)	(182,070)	(1,000,000)	0	0	
Replacement SC System - ASC Mosiac System Updates	(1)	73,430	0	0	0	
Replacement SC System - EHCP Hub	(1)	12,220	(12,220)	0	0	
Replacement SC System - Mosiac Finance Integration	(1)	54,010	0	0	0	
Replacement SC System - Transitions Tracker	(1)	(21,340)	0	0	0	
Replacement SC System - Insights to Integration	(1)	75,970	0	0	0	
Acquisitions Budget	(1)	0	0	0	(4,315,320)	Reduction in the corporate budget available to purchase property in the borough.
Total - Finance & Digital		1,005,800	(314,180)	(1,200,000)	(6,165,320)	

B. That Cabinet note the adjustments to the Capital Programme in the Table below:

Children, Lifelong Learning & Families		Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Explanation for the Budgetary Change
		£	£	£	£	
Hatfield - Capital Maintenance	n/a	(10,570)	0	0	0	Required adjustments to the approved programme for the capital maintenance of schools - these schemes are all funded by government grant and are treated as one budget within the capital programme.
Joseph Hood - Capital Maintenance	n/a	30,000	0	0	0	
Dundonaki - Capital Maintenance	n/a	2,000	0	0	0	
Poplar - Capital Maintenance	n/a	(50,580)	0	0	0	
Wimbledon Chase - Capital Maintenance	n/a	6,510	0	0	0	
Abbotsbury - Capital Maintenance	n/a	(100,000)	0	0	0	
Morden - Capital Maintenance	n/a	(32,040)	0	0	0	
Haslemere - Capital Maintenance	n/a	24,710	0	0	0	
Singlegate - Capital Maintenance	n/a	19,360	0	0	0	
Sherwood - Capital Maintenance	n/a	(21,420)	0	0	0	
Unallocated - Capital Maintenance	n/a	239,730	0	0	0	
Rutlish - Capital Maintenance	n/a	42,610	0	0	0	
Melrose Whatley Ave - Capital Maintenance	n/a	(150,310)	0	0	0	
Total - Children, Lifelong Learning & Families		0	0	0	0	

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 This report is to request Cabinet approval for budget adjustments which ordinarily would be recommended as part of the financial monitoring reports. Financial monitoring is now reported quarterly to Cabinet, therefore this request is to avoid delay in the request and approvals process.
- 1.2 The next financial monitoring report due to Cabinet will relate to quarter 2 and is due to Cabinet in November 2023.